Track and Field/Cross Country Commissioner

**Purpose:**

Provide Training within District III for developing certified marshals, timers, starters and other cross-country and track and field officials.

**Roles and Responsibilities:**

**Key Responsibilities:**

1. Recruit, retain, and train starters and timers for track & field and cross country meet.
2. The Commissioner will assist schools with available starters and timers upon request.
3. Assist and train schools on how to run an efficient meet for both XC and Track, as needed or requested.
4. The commissioner rate for work completed would be based on District III rates and fees, TBD by BOC.
5. Attend monthly CAB meetings as assigned and scheduled for District III.
6. Submit a detailed report to the CAB after the season, covering:
	1. Official training and professional development
	2. Recruitment processes
	3. Evaluation sessions with both coaches and officials
	4. Game schedules and assignment details
	5. Highlighted issues and concerns from the season
7. Prepare the season's end report that might feature:
	1. Total number of games overseen
	2. Count of schools engaged
	3. Recap of any ejections
	4. Overview of significant challenges faced during the season
	5. Training sessions conducted for officials

 8) Other pertinent details linked to the commissioner’s responsibilities

 9) Address and resolve any disputes involving schools or officials, reporting all

 such matters to the CAB.

1. Uphold the IHSAA 4-3 ejection rule, including providing an incident report within 24 hours of any ejection.
2. Participate in the official evaluation meetings committee.
3. Assist in appointing officials for postseason tournaments.
4. Regularly attend and report at CAB meetings.
5. Enforce policies and by-laws set by IHSAA, District 3 Board of Control, and CAB in your role as commissioner.

**Qualifications:**

* Extensive experience in the relevant sport.
* Prior experience as an official in the specific sport.
* Comprehensive understanding of the sport's rules and mechanics.
* Strong communication, interpersonal, and public relations skills.
* Demonstrable leadership qualities.
* Ability to maintain effective relations with the CAB and its members.
* Capability to foster good relations with the 3rd District Officials Association.